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## **E-safety Parent Agreement**

| Written by  | Rachael Stewart          |
|-------------|--------------------------|
| Verified by | The Head Teacher         |
| Approved by | School Development Board |
| Review Date | Autumn 2024              |

Berkeley Primary School Berkeley Gloucestershire GL13 9AZ

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Date: / /

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## Parent / guardian name: Pupil name(s): As the parent or legal guardian of the above pupil(s), I grant permission for my daughter or son to have access to use the Internet, PurpleMash email and other ICT facilities at school. I know that my daughter or son has signed an e-safety agreement form and that they have seen a copy of the 'rules for responsible ICT use'. I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school will take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. These steps include using an educationally filtered service, restricted access email, employing appropriate teaching practice and teaching esafety skills to pupils. I understand that the school can check my child's computer files, and the Internet sites they visit, and that if they have concerns about their e-safety or e-behaviour that they will contact me. I will support the school by promoting safe use of the Internet and digital technology at home and will inform the school if I have any concerns over my child's e-safety. Parent/guardian signature:

Keeping pupils safe: stop, think, before you click!



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## Use of digital images - photography and video:

To comply with the Data Protection Act 1998, we will request your permission before we photograph or make recordings of your daughter / son. A form is available from the school office at any time. Appendix 1

We follow the following rules for any external use of digital images:

We only allow children and their names to be used with the consent of parents/carers

If showcasing digital video work to an external audience, we take care to ensure that pupils aren't referred to by name on the video, and that pupils' full names aren't given in credits at the end of the film without parental/carer permission.

We only use carefully selected images to portray all members of our school community in a positive light.

Images are down loaded on to the school network and removed from the camera when the down load is completed.

Examples of how digital photography and video may be used include:

- Your child being photographed (by the classroom teacher, teaching partner or another child) as part of a learning activity;
   e.g. photographing children at work and then sharing the pictures in the classroom allowing the children to see their work and make improvements.
- Your child's image for presentation purposes around the school;
  e.g. in school wall displays and PowerPoint<sup>©</sup> presentations to capture images around the school or in the local area as part of a project or lesson.
- Your child's image being used in a presentation about the school and its work in order to share its good practice and celebrate its achievements, which is shown to other parents, schools or educators;
   e.g. a document sharing good practice; in our school prospectus or on our school
  - e.g. a document sharing good practice; in our school prospectus or on our school website. Occasionally, your child could appear in the media if a newspaper photographer or television film crew attend an event but you will always be asked for permission before we allow your child's image to be used.

Note: If we, or you, actually wanted your child's image linked to their name we would contact you separately for permission, e.g. if your child won a national competition and wanted to be named in local or government literature.



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Further information for parents and children on e-Safety can be found at: www.thinkuknow.co.uk



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## **Appendix 1**

At Berkeley School, we sometimes take photographs of pupils. We use these photos in the school's prospectus, on the school's website, on social media and on display boards around school.

We would like your consent to take photos of your son/daughter, and use them in the ways described above. If you're not happy for us to do this, that's no problem - we will accommodate your preferences, but we do need you to return this form either way please.

| Please tick the relevant box(es) below and return this form to Main Reception.  |    |
|---|----|
| I am happy for the school to take photographs of my son/daughter.   |    |
| I am happy for photos of my son/daughter to be used on the school website.  |    |
| I am happy for photos of my son/daughter to be used in the school prospectus.   |    |
| I am happy for photos of my son/daughter to be used in internal displays.   |    |
| I am happy for photos of my son/daughter to be used on social media (eg Twitter/Facebook)   |    |
| I am NOT happy for the school to take or use photos of my son/daughter.   |    |
| If you change your mind at any time, you can let us know by emailing <a href="mailto:admin@berkeley.gloucs,sch.uk">admin@berkeley.gloucs,sch.uk</a> o calling the school on 01453 810254.   | ır |
| If you have any other questions, please get in touch.   |    |
| Why are we asking for your consent?   |    |
| To ensure we are meeting requirements, we need to re-seek your consent to take and use photos of your son/daughter. We really value using photos of pupils, to be able to showcase what they do in school are show what life at Berkeley Primary School is like to others, so we would appreciate you taking the time give consent. | nd |
| Parent or carer's signature: Date://  |    |