



Sick Children Policy



This policy should be read in conjunction with the whole school's Administration of Medicine Policy.

The health and well being of all children attending Little Jesters is paramount.

Taking care not to pass on infectious diseases

- Medical advice will be sought regarding infectious, notifiable and communicable diseases.
- Parent/Carers will be informed of any occurrences of infectious, notifiable and communicable diseases taking into account the confidentiality of the child/family.
- Parents/Carers are asked to inform preschool of their child's illness or condition as soon as possible.

Maintaining a high standard of hygiene

Staff responsibilities

- Ensuring that all children/adults wash their hands with soap and dry them with the paper towels available after messy play, before cooking, eating and drinking and after using the toilet.
- Checking the setting is clean and establishing a daily cleaning routine.
- Ensure a box of tissues are available, and a bin to dispose of used tissues.
- Establishing a rota system for cleaning toys and equipment.
- Have a supply of spare sets of clothing for the children.
- Using disposable tissues and paper towels.
- Teaching the children good hygiene practices and healthy living.

If a child becomes unwell whilst at Preschool, the following procedure will apply:

- Parent/Carer would be contacted immediately by the Preschool Leader.
- The child will be kept with a staff member quietly away from other children until collected by their Parent/Carer.
- A member of staff who is a first aider will look after the child, and First Aid will be administered if required.
- Medication can be administered by a member of the Preschool team. A form must be completed by Parent/Carer in detail regarding medication (Please ask a member of the team for a form)
- If the child requires immediate medical treatment, the emergency services will be called, the Parent/Carer will be contacted. A member of staff will accompany the child to hospital taking the Emergency form with them, if the Parent/Carer has not already arrived at preschool.
- All members of staff should have a Paediatric First Aid Certificate in Early Years.

- If a child is sick or has diarrhoea, the Parent/Carer will be asked to keep their child at home for 48 hours before bringing their child back to preschool.

Parental Responsibilities

- If the child/children are unwell and not able to attend preschool, the Parent/Carer should inform the preschool as soon as possible, preferably before the session has started.
- If the illness is infectious then Parents/Carers must inform the Preschool Leader as soon as possible so other Parents/Carers can be advised.
- If the child's medical information changes then it is the responsibility of the Parent/Carers to inform the Preschool Leader as soon as possible so records can be kept up to date.
- If there are specific requests that are linked to a child's cultural or religious beliefs then parents/carers must put these in writing and discuss them with Preschool Leader and Key Person to ensure a good understanding of needs.
- Any inhalers must be clearly labelled and **handed** to the Pre- School manager to be stored safely. Inhalers must not be left in children's pockets or bags and a written form must be completed before use. It is up to the Parent/Carer to replace the inhaler when it has run out of date or is empty.
- In the case of a SEND child where medication is required daily then the Parent/Carer must have a medical document stating the needs and how/when medication is to be administered. The Parent/Carer and the Preschool Leader will together put together a signed document stating the role and responsibilities of each party involved. This must be updated at least twice a year or as soon as changes occur.
- Each child must always have a change of clothing in Little Jesters in the case of accidents.
- Any child absent through illness will still be invoiced/charged for the sessions that your child has been booked in for.

Reviewed: Spring 2024

To be reviewed: Spring 2026